

Summer Camp Program Director Job Description

RESPONSIBLE TO: DCC Program Committee and Camp Directors

Summary:

The Summer Camp Program Director prepares for and leads the summer camp programs at DCC.

Responsibilities:

- Prior to the beginning of summer camp program, the director will be involved with the selection of cabin counselors and preparing them for their roles at camp.
- Direct the daily activities of summer camp including keeping activities on schedule, ringing the bell, supervising staff, and ensuring that safety rules are followed. Some tasks may be delegated to others, but it is the Summer Camp Program Director's responsibility to ensure the smooth running of each camp.
- Produce a camper newsletter to be distributed at the end of each session.
- Administer camp evaluation surveys of campers and staff. Results should be sealed and delivered to the Program Committee.
- Prepare a summer camp summary report for the Program Committee after the conclusion of the final camp
- Write a summary article for the DCC Currents Newsletter
- Meet daily with Camp Directors

Qualifications:

- A Christian faith compatible with the Confession of Faith in a Mennonite Perspective
- Leadership and Christian camping experience
- Good listening and communication skills
- Ability to be impartial
- Ability to provide support and guidance for staff and campers
- Ability to confront counselors, teen volunteers or campers who are not performing up to their potential
- Flexibility
- A genuine interest in working with and caring for young people and children at camp
- Enjoyment of people and enthusiasm for life
- An understanding of the camp safety and health regulations, and emergency procedures

Compensation:

Summer employment at Drift Creek Camp is voluntary service. DCC provides the Summer Camp Program Director with benefits and a stipend that helps with expenses. Please inquire for details.